

Equipment / Activity / Area being assessed	Generation Code (2018 Update)	Risk Assessment No	ED-I283
Location	Imagination Space	COSHH assessment	
Who is exposed?	Staff, Visitors		
Date of assessment	14/08/2018		
Assessor's name and job title	Chris Snowden, STEM & Public Engagement Manager		

Risk = Likelihood of injury x Severity of injury	R = L x S	Low risk = 0 – 6	Medium risk = 7 - 12	High risk = 13 - 25
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		S = Severity of injury					
		No injury or illness (0)	Minor injury or illness (1)	First aid injury or illness (2)	“3 day” injury or illness (3)	Major injury or illness (4)	Fatality, disabling injury, etc (5)
L = Likelihood of injury	Zero to very low (0)	0 = Low	0 = Low	0 = Low	0 = Low	0 = Low	0 = Low
	Very unlikely (1)	0 = Low	1 = Low	2 = Low	3 = Low	4 = Low	5 = Low
	Unlikely (2)	0 = Low	2 = Low	4 = Low	6 = Low	8 = Medium	10 = Medium
	Likely (3)	0 = Low	3 = Low	6 = Low	9 = Medium	12 = Medium	15 = High
	Very likely (4)	0 = Low	4 = Low	8 = Medium	12 = Medium	16 = High	20 = High
	Almost certain (5)	0 = Low	5 = Low	10 = Medium	15 = High	20 = High	25 = High

	Hazard	Control Measures already in place to control the risk	What additional Control Measures are required?	Risk rating (High, Medium, Low)	Completed/ Escalated to:
1	Room set up with cables to tables and chairs around tables	<ul style="list-style-type: none"> Room to set up in standard way that minimises cables being a trip hazard. Any that are should be covered over. Chairs to be tucked under tables at end of each workshop. 	<ul style="list-style-type: none"> Regular check from STEM & PE Manager of room set up. 	L = 2 S = 2 R = 4 Low	Chris Snowden/Duty Manager
2	Use of electrical equipment	<ul style="list-style-type: none"> Those stated in Electrical RA & General Electrical Precautions risk assessment. Equipment will be regularly checked for issues with wiring. 		L = 2 S = 2 R = 4 Low	Chris Snowden/Duty Manager
3	Finger Traps	<ul style="list-style-type: none"> Children warned when using crocodile clips especially, and other equipment that may trap fingers. 		L = 2 S = 1 R = 2 Low	Chris Snowden/Duty Manager

Sign-off of risk assessment

Reviewed by Operations Team on:	14 th August 2018
Next Review date:	Next time the activity takes place

Signed by members of the delivery team:

Name	Signature	Date