

<b>Equipment / Activity / Area being assessed</b>	Outdoor Spaces	<b>Risk Assessment No</b>	ED-E43
<b>Location</b>	Museum external grounds	<b>COSHH assessment</b>	N/A
<b>Who is exposed?</b>	All visitors, staff, contractors		
<b>Date of assessment</b>	18/05/18		
<b>Assessor's name and job title</b>	Jennie Staniland, Visitor Services Assistant Manager & Rachel Skinner, Head of Visitor Services.		

<b>Risk = Likelihood of injury x Severity of injury</b>	<b>R = L x S</b>	<b>Low risk = 0 – 6</b>	<b>Medium risk = 7 - 12</b>	<b>High risk = 13 - 25</b>
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		<b>S = Severity of injury</b>					
		<b>No injury or illness (0)</b>	<b>Minor injury or illness (1)</b>	<b>First aid injury or illness (2)</b>	<b>“3 day” injury or illness (3)</b>	<b>Major injury or illness (4)</b>	<b>Fatality, disabling injury, etc (5)</b>
<b>L = Likelihood of injury</b>	<b>Zero to very low (0)</b>	0 = Low	0 = Low	0 = Low	0 = Low	0 = Low	0 = Low
	<b>Very unlikely (1)</b>	0 = Low	1 = Low	2 = Low	3 = Low	4 = Low	5 = Low
	<b>Unlikely (2)</b>	0 = Low	2 = Low	4 = Low	6 = Low	8 = Medium	10 = Medium
	<b>Likely (3)</b>	0 = Low	3 = Low	6 = Low	9 = Medium	12 = Medium	15 = High
	<b>Very likely (4)</b>	0 = Low	4 = Low	8 = Medium	12 = Medium	16 = High	20 = High
	<b>Almost certain (5)</b>	0 = Low	5 = Low	10 = Medium	15 = High	20 = High	25 = High

	<b>Hazard</b>	<b>Control Measures already in place to control the risk</b>	<b>What additional Control Measures are required?</b>	<b>Risk rating (High, Medium, Low)</b>	<b>Completed/ Escalated to:</b>
1	<b>WONDER WALK</b> <ul style="list-style-type: none"> <li>Slips, trips and falls</li> <li>Splinters from wood</li> <li>Wild animal faeces</li> </ul>	<ul style="list-style-type: none"> <li>As the area is in a natural environment and is used to encourage exploration some equipment is uneven and made from natural material e.g. tree trunks, willow structures and raised stones. Nothing is set in a hidden way and is clearly visible as to where levels change height and or materials. Grass is regularly cut around raised areas.</li> <li>Equipment regularly checked and removed if necessary</li> <li>Ground checked every morning and has effective pest control in place</li> </ul>	<p>Adult supervision is required at all time and we offer a free adult to child ratio to ensure visiting groups can achieve this.</p> <p>EUREKA! has qualified first aiders on duty during opening hours and has a written accident and emergency procedure policy</p>	<p>L = 3 S = 2 R = 6</p>	<p>Rachel Skinner/Duty Manager</p>

2	<b>SAND PIT</b> <ul style="list-style-type: none"> <li>Sand in eyes</li> <li>Foreign object in sand</li> </ul>	<ul style="list-style-type: none"> <li>Children encouraged not to throw sand around</li> <li>Sand raked and checked frequently. Also sterilised regularly.</li> </ul>	<p>Adult supervision is required at all time and we offer a free adult to child ratio to ensure visiting groups can achieve this.</p> <p>EUREKA! has qualified first aiders on duty during opening hours and has a written accident and emergency procedure policy</p>	L = 3 S = 2 R = 6	Rachel Skinner/Duty Manager
3	<b>ACCESS ROAD</b> <ul style="list-style-type: none"> <li>Children running onto road</li> <li>Play area is all located on one side of grounds to avoid unnecessary road crossing</li> </ul>	<ul style="list-style-type: none"> <li>Speed bumps at regular intervals to ensure speed limit of 10 MPH is adhered to.</li> <li>U-turns forbidden and a turning circle is available at the end of the building</li> <li>Road is clearly visible for adults to be aware of its presence</li> <li>During winter months the road is clearly lit</li> <li>Zebra crossing available for coach pick-ups.</li> </ul>	<p>Adult supervision is required at all times and we offer a free adult to child ratio to ensure visiting groups can achieve this.</p> <p>EUREKA! has qualified first aiders on duty during opening hours and has a written accident and emergency procedure policy</p>	L = 3 S = 3 R = 9	Rachel Skinner/Duty Manager

**Sign-off of risk assessment**

<b>Review by Line Manager (Name, job title and date)</b>	Rachel Skinner, Head of Visitor Services, 18/05/18
<b>Review by Senior Manager (Name, job title and date)</b>	Liz Peniston, Visitor Experience Director, 19/06/18
<b>Next Review date:</b>	19/06/19